

STAPLETON AND CLEASBY PARISH COUNCIL

Clerk: Gill O'Driscoll, e: stapletonandcleasbyparishc@gmail.com
Stapleton and Cleasby Parish Council, c/o 18 Tolmie Close, Spennymoor, Co Durham, DL16 6PG

MINUTES OF MEETING

MINUTES OF MEETING OF STAPLETON AND CLEASBY PARISH COUNCIL, ON WEDNESDAY 21ST JULY 2021 AT 7.30PM IN CLEASBY VILLAGE HALL.

- PRESENT: Councillor J Blueman (Chairman) **Action**
Councillor P Crack
Councillor C Mitchell
Councillor C Vigors
Councillor K Webster
Councillor A Thompson
- OFFICERS: Mrs G O'Driscoll (Clerk)
1. APOLOGIES FOR ABSENCE
Councillor Sleightholme - Accepted
Councillor Dawson - Accepted
 2. DECLARATIONS OF INTEREST
None.
 3. MINUTES OF MEETING HELD 14TH APRIL 2021
Approved. Signed by Chairman.
 4. TO DISCUSS MATTERS ARISING FROM MINUTES DATED 14TH APRIL 2021
 - a. Public footpath Cleasby to Manfield at Howden Hill Farm. Reported to Highways and it will be inspected by them. In the meantime clerk to report to Defra and the Ramblers. Response from NYCC is that it will be a while before it gets to the top of their list and any enforcement action undertaken. **GO**
 - b. Cleasby Corner/Triangle/Speeding – RDC responded to say no more signage or bollard will be provided due to the proposed siting of them not complying with current guidelines.
 - c. Cleasby Bus Shelter – Noted information in relation to insurance cover received. Usage of the facility to be monitored and reported back at next meeting. **KW**
 - d. Estimate received from Andrew Glass for replacement of posts and chains on the Village Green and repairs of metal posts and chains in the sum of £360.00. **Approved.** **CV**
Trees in Cleasby to be pruned. Andrew Glass to be asked to carry out the works.
 - e. Parish Councillor vacancy – still no response. Advert remains in place. Councillors to ask around. Clerk to contact RDC to update. **All**

5. TO RECEIVE REPORTS FROM NYCC AND RDC

Councillor Thompson was in attendance and the following matters were raised:

- a. Defibrillator – This matter has been discussed previously and there were no volunteers to attend training and due to the pandemic it was not pursued.

Parish Council agreed this is something the parish needs. Different sites were discussed and Cllr Thompson declared his interest in this item.

High Bank Nursery staff would be willing to attend training. It was agreed that High Bank Nursery was a suitable location for a defibrillator and Cllr Thompson as the owner, agreed and he confirmed High Bank Nursery would be willing to make a contribution to the cost of a defibrillator. Cllr Thompson would also explore the possibility of funds being available from NYCC. **AT**

- b. Unitary Council – Cllr Thompson stated that the government favour single unitary status but a decision is awaited on the outcome of the recent consultation for a unitary authority.

- c. It has been brought to Cllr Thompson's attention that Quad Bikes are causing a nuisance in the area. Agreed Clerk to alert police via email to see what action is being taken. **GO**

- d. No report received from Cllr Dawson on behalf of RDC.

6. TO RECEIVE NORTH YORKSHIRE POLICE BULLETIN

Received and June 2021 report circulated via email upon receipt
Noted a caravan was stolen from Stapleton on 18th June 2021.

7. TO CONSIDER FINANCIAL MATTERS

- a. **Bank account balances/reconciliation for period 1st April to 14th May 2021:**

The clerk outlined the bank balances on 14th May 2021 (date of last bank statement):

Community Account: (Opening balance as at 1/4/21) **£4,577.09**

Income 1st April to 14th May 2021:

23/4/21 HMRC - VAT Refund £950.35

29/4/21 Simcox - Pothole contribution £70.00

30/4/21 Richmondshire District Council – Precept £5,000.00

Total income **£6,020.35**

Expenses 1st April to 14th May 2021:

20/4/21 – O'Driscoll – Clerk's expenses £516.09

22/4/21 – Came and Co – PLI £351.00

10/5/21 – PFK Accountants AGAR 2020/2021 £40.00

Total expenses **£915.09**

Closing Balance as at 14th May 2021 **£9,682.35**

Income received not yet banked:

2/2/21 MacDonald – Pothole Repair (£100.00)

2/2/21 Wrigley & Laing (£70.00)

2/2/21 Smith (*chq incorrect/clerk to return*) (£40.00)

2/2/21 Spensley (£60.00)

(£270.00)

The following cheques were agreed and ratified:

Chq 100664 – CE and CM Walker – Grass cutting £957.60

Chq 100665 – O'Driscoll – Clerk expenses (50% reduction agreed) £250.00

Chq 100666 – A Glass – Stapleton Village Green works £380.00

£1,587.60

Business Premium Account 1st April 2021 – 15th June 2021

Opening balance as at 1 st April 2021	£1,350.27
15/6/21 interest received	<u>£0.03</u>
Balance	<u>£1,350.30</u>
Add balance from Community A/c	<u>£9,682.35</u>
Grand Total	<u>£11,032.65</u>

8. PLANNING

21/00053/FULL - Full Planning Permission for the Erection of a Steel Framed Agricultural Building to Shelter Livestock and Provide Storage for Feed and Machinery (as Additional Information Received 15.4.21)(the Additional Information Relates to a Flood Risk Assessment and Sequential Test) (Amended Location Plan Dated 7.7.21) **Decision awaited. Parish Council have no further comment**

21/00126/FULL - Full Planning Permission for Demolition of Existing Conservatory to Rear and Erection of Single Storey Rear Extension to House Snug, Kitchen and Utility. **Granted.**

19/00644/FULL - Full Planning Permission for Proposed New Build House (as amended by revised Flood Risk Assessment Version 2 dated 27th January 2020) and (as Amended by Plans Received 30th March 2020). **Granted.**

9. ANY OTHER BUSINESS:

- a. Chairman to discuss with Treasurer of Cleasby Village Hall the contribution towards electricity for the year. **JB**
- b. Noted contributions from residents for pothole repair in Stapleton exceeded the cost. £60 surplus to be used towards the next repairs.
- c. Email from resident in Stapleton regarding inclusive access path to Cleasby. This was discussed and considered and deemed not to be a viable proposition at present due to the costs involved. **JB**
- d. Cllr Vigors had been approached by a resident of Cleasby. The resident wished to have a tea party/celebration of life on the Village Green at Cleasby. **No objections raised.** **CV**
- e. Clerk to contact Highways re the up-keep of the existing Footpaths between Cleasby & Stapleton, and Stapleton to Blackwell Bridge. **GO**

10. QUESTIONS FROM THE PUBLIC

No members of the public in attendance.

11. DATE AND TIME OF NEXT MEETING

Next meeting Wednesday 8th September 2021 at 7.30pm at Cleasby and Stapleton Village Hall.

The meeting closed at 8.23pm

SIGNED: DATE:
(Chairman)